

## **SCHOOLS FORUM**

**Meeting to be held from 17:30 on Wednesday 8 December 2021**

**Microsoft Teams Virtual Meeting**

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### **Schools Members:**

Governors: Mr J Ellis (Primary), Mr T Hellings (Primary), Ms H Kacouris (Primary),  
Ms C Davies (Special), Mr J Donnelly (Secondary),

Headteachers: Ms K Baptiste (Primary), Ms N Husband (Primary), Mr D Smart  
(Primary), Ms T Day (Secondary), Ms M O'Keeffe (Secondary), Ms G  
Taylor (Special), Ms C Fay (Pupil Referral Unit)

Academies: Ms H Thomas (Chair), Ms S Ellingham, Mr M Lewis, Ms A Nicou, Ms  
Z Thompson, Ms K Turnpenney

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### **Non-Schools Members:**

16 - 19 Partnership

Mr K Hintz

Early Years Provider

Ms A Palmer

Teachers' Committee

Mr T Cuffaro

Education Professional

Mr A Johnson

Head of Admissions

Ms J Fear

Overview and Scrutiny Committee

Cllr S Erbil

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### **Observers:**

Cabinet Member

Cllr M Uddin

School Business Manager

Ms S Mahesh/Ms E Campbell

Education & Skills Funding Agency

Mr G Nicolini

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**MEMBERS ARE ASKED TO TRY AND JOIN THE MEETING FROM 17:20.**  
**THIS WILL ALLOW TIME TO RESOLVE ANY CONNECTION DIFFICULTIES THAT**  
**MAY ARISE IN JOINING THIS MEETING AND ENABLE A PROMPT START AT**  
**17:30**

## **AGENDA**

(Target time)

(17:30)

**Mr Peter Nathan will start and chair the meeting until the election of the Chair**

### **1. APOLOGIES FOR ABSENCE AND MEMBERSHIP**

- (a) Apologies for absence: None received
- (b) Membership: The Forum are advised that this is Ms Helen Kacouris's last meeting. Due to changes in the make-up of pupil numbers, the position vacated by Ms Kacouris will be filled with an academy representative. In advance of nominations being sought for this vacancy, a request was received from the Enfield Learning Trust for a member from this Trust to join the Forum. Currently, Ms Nicou, Deputy Chief Executive Officer/Chief Financial Officer from this Trust is a member of the Schools Forum.

The Forum are asked to consider and confirm either the Trustee from the Enfield Learning Trust fills the position vacated by Ms Kacouris or the Forum require the information regarding the vacancy be circulated to all academy trusts to consider and submit any further nominations.

## **2. DECLARATION OF INTEREST**

Members are invited to identify any personal or prejudicial interests relevant to items on the agenda. A definition of personal and prejudicial interests has been attached for members' information.

## **3. MINUTES AND MATTERS ARISING FROM THE MINUTES (Pages 1 - 6)**

- (a) School Forum meetings held on 6 October 2021 (*attached*)
- (b) Matters arising from these minutes.

## **4. ITEMS FOR PRESENTATION & DISCUSSION (Pages 7 - 26)**

- (a) DSG Budget Monitoring Report 2021/22 (*attached*)
- (b) School Funding Consultation – 2022/23: Summary of Responses (*attached*)
- (c) DSG Budget 2022/23 – Update (*attached*)
- (d) Central Services Schools Block and De-delegation of Services for 2022/23 (*attached*)

## **5. WORKPLAN (Pages 27 - 28)**

## **6. ANY OTHER BUSINESS**

## **7. FUTURE MEETINGS**

- (a) Date of next meeting is Wednesday 19 January 2022 at 5.30pm.

The Forum are asked to confirm if this meeting should be held virtually or in person.

- (b) Dates of future meetings are detailed below.

Date	Time	Venue
09/03/2022	5:30 - 7:30 PM	TBC
11/05/2022	5:30 - 7:30 PM	TBC
06/07/2022	5:30 - 7:30 PM	TBC
05/10/2022	5:30 - 7:30 PM	TBC
07/12/2022	5:30 - 7:30 PM	TBC

## 8. CONFIDENTIALITY

To consider which items should be treated as confidential.

### Schools Forum Membership List

Name		Sector	Organisation	Member / Sub Since	End of Term
Ms H Kacouris	G	P	St Andrew's Southgate	Autumn 2017	Autumn 2021
Mr J Ellis	G	P	George Spicer	Autumn 2019	Summer 2023
Mr T Hellings	G	P	Tottenham Infant	Spring 2020	Summer 2024
Ms C Davies	G	Sp	Russet House	Spring 2021	Autumn 2024
Mr J Donnelly	G	S	St Ignatius	Spring 2019	Summer 2023
Ms C Fay	H	PRU	Orchardside	Required	
Mr D Smart	G	P	De Bohun	Autumn 2019	Summer 2023
Ms N Husband	G	P	Firs Farm	Autumn 2019	Summer 2023
Ms K Baptiste	H	P	St Monica's	Autumn 2017	Autumn 2021
Ms T Day	H	S	Bishop Stopford's	Spring 2021	Autumn 2024
Ms M O'Keeffe	H	S	St Ignatius	Spring 2021	Autumn 2024
Ms G Taylor	H	Sp	Russet House	Autumn 2020	Summer 2024
Ms H Thomas	H	A	Alma - Attigo	Autumn 2018	Summer 2022
Ms K Turnpenney	H	A	Wilbury – Children First	Spring 2021	Autumn 2024
Ms A Nicou	CFO	A	Enfield Learning Trust	Autumn 2019	Summer 2023
Ms Z Thompson	H	A	Oasis Hadley	Summer 2020	Summer 2024
Ms S Ellingham	CFO	A	Cuckoo Hall Academy Trust	Spring 2021	Autumn 2024
Mr M Lewis	CFO	A	Wren Academy	Spring 2021	Autumn 2024
Ms A Palmer		EY	Right Start Montessori	Autumn 2017	Summer 2021
Mr K Hintz		P16	CONEL	Autumn 2015	Summer 2019
Mr T Cuffaro		All	Union	Summer 2017	Spring 2024
Ms J Fear		All	Local Authority	By Appointment	
Ms A Johnson		All	Local Authority	By Appointment	
Cllr S Erbil		All	Chair of Overview & Scrutiny	By Appointment	
Cllr Uddin	O	All	Cabinet Member	By Appointment	
Ms S Mahesh	O	All	School Business Manager	Nominated	
Mr G Nicolini	O	All	EFSA	By Appointment	

#### Key

G – Governor  
H – Headteacher  
O - Observer  
P – Primary

S – Secondary  
Sp – Special  
Ac – Academy  
EY – Early Years  
P16 – Post 16

**MINUTES OF THE SCHOOLS FORUM MEETING**  
**Held on Wednesday, 6 October 2021 at 17:30 on Microsoft Teams**

**Schools' Members**

**Governors:**

Mr J Ellis	Primary
<i>Mr T Hellings *</i>	Primary
Ms H Kacouris	Primary
<i>Ms C Davies *</i>	Special
<i>Mr J Donnelly*</i>	Secondary

**Headteachers**

<i>Ms T Day*</i>	Secondary
Ms K Baptiste	Primary
<i>Ms C Fay*</i>	Pupil Referral Unit
Ms N Husband	Primary
Ms M O'Keeffe	Secondary
<i>Mr D Smart*</i>	Primary
Ms G Taylor	Special

**Academies:**

Ms H Thomas (Chair)
<i>Ms S Ellingham*</i>
<i>Mr M Lewis*</i>
<i>Ms A Nicou*</i>
Ms Z Thompson
<i>Ms K Turnpenney *</i>

**Non-School Members**

Mr K Hintz	16-19 Partnership
<i>Ms A Palmer *</i>	Early Years Provider
Mr T Cuffaro	Teachers' Committee
Mr A Johnson *	Education Professional
Ms J Fear	Head of Admissions
<i>Cllr S Erbil *</i>	Overview & Scrutiny Committee

**Observers**

Cllr M Uddin	Cabinet Member
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*\*Indicates Absence*

Also present:

Mr P Nathan, Director of Education  
 Mr N Goddard, Head of Budget Challenge  
 Rik Boxer – External Consultant  
 Mrs L McNamara, Finance Manager  
 Mrs S Brown, Education Resources Manager  
 Mrs P Swain, Clerk

**1. APOLOGIES FOR ABSENCE AND MEMBERSHIP**

Apologies for absence were received from Mr Smart, Ms Day, Ms Ellingham, Ms Nicou, Ms Turnpenney and Ms Fay.

Noted the absence of Mr Hellings, Ms Davies, Mr Donnelly, Mr Lewis and Cllr Erbil.

**2. DECLARATION OF INTEREST**

Members were invited to identify any personal or prejudicial interest relevant to items on the agenda.

No declarations were received.

### 3. **MINUTES AND MATTERS ARISING FROM THE MINUTES**

**RECEIVED** the minutes of the Schools Forum meeting held on 14 July 2021.

**NOTED** that:

- (a) The Minutes were a correct record of the meeting
- (b) There were no matters arising from the Minutes which were not addressed in items on the Agenda

### 4. **ITEMS FOR PRESENTATION & DISCUSSION**

(a) **DSG Budget Monitoring Report 2021-22**

This item was presented by Louise McNamara.

**RECEIVED** the DSG Budget Monitoring Report 2021-22.

**REPORTED** that the report provided details of the latest DSG position for 2021/22 and includes confirmation of the latest allocation from the Education and Skills Funding Agency (ESFA) as at July 2021.

Members were asked to **note** the contents of the report and the projected DSG cumulative deficit position for March 2022.

The DSG budget was monitored on a monthly basis and variances were presented to the Forum. The accumulated DSG carry forward 2020/21 was an overall deficit of £8.9m. The outstanding adjustments largely related to a potential clawback of Early Years funding by the ESFA. This would normally been confirmed in the summer term, but has been delayed for 2021/22 due to additional data collections requested by the ESFA to identify trends in pupil numbers in early years settings.

**NOTED**

- (i) The original estimate of gross DSG resources for 2021/22 amounted to £373.187m. Of this amount £2.1m would be provided direct by the ESFA to fund places in mainstream academy units and academy special schools. Budget allocations for 2021/22 were agreed within this level of resources.
- (ii) The Forum was advised in March and July 2021, revised DSG allocations for 2021/22 were published. These allocations reflected updated academy and college recoupment for the Schools Block and High Needs.
- (iii) There may be further DSG allocation between now and the end of the financial year and the Forum would be advised of these changes.
- (iv) In reply to a **question**, it was confirmed that the DSG grant was ring-fenced and the deficit remained as a debt against the DSG.
- (v) Further increases in the High Needs Block overspend were expected over the next 2 terms to meet the cost of any new EHCPs agreed. This rise was after allowing for the contingency to fund expected increases in demand for support for pupils with EHCPs in mainstream schools and the planned increase during the year for new places in special school and ARPs.
- (vi) The Forum was aware that the DSG remained under considerable pressure due to ongoing high needs overspends. The ongoing programme previously discussed with the Forum to address this was being implemented with additional in borough places being made available from September 2021 either in mainstream special units or special schools as a cost-effective way of meeting the increased demand. The new early intervention workstreams were being set up and beginning on working from September 2021 to identify and pupils with special needs as early as possible and

provide them with support with the aim of reducing the longer-term financial impact. The main concern was that the DSG allocation was increasing but not at the same rate as the increasing demand for support.

The position for the coming year was currently being assessed to confirm whether planned provisions was sufficient to meet demand or whether there would further increased pressures on the High Needs Block.

Officers were working a Deficit Management Plan, which will be presented to the Forum at a future meeting. It was noted that many other LAs were in similar positions.

The Forum would be provided with updates at future meetings.

The Forum noted the update on the projected overspend of the DSG.

(b) School Funding Arrangements: Update and Summary of Proposals for 2022/23

This item was presented by Sangeeta Brown.

**RECEIVED** the School Funding Arrangements: Update and Summary of Proposals for 2022/23 Report.

**REPORTED** that the paper presented was an extract from the draft school funding consultation document and detailed the proposals to inform the funding arrangements for 2022/23. The DfE had confirmed the arrangements for the financial year 2022-23, which included confirmation of the increase of £7.1 billion in funding for 2022-23. This increase was part of a commitment made in 2019 to increase school funding. However, the increase was not adequate to reverse the effect of insufficient funding between 2009/10 and 2018/19.

In **response** to a question as to whether the £7.1 billion increase was the accumulative effect of the increases over the last three years, it was stated that this was likely to be the case because there wasn't enough clarity on how much of the increase was funded by new money.

It was confirmed that current arrangements for allocating the funding would continue for 2022/23 and the hard national funding formula would be delayed to earliest 2023/24. The introduction of the hard national funding formula for mainstream schools was likely to result in no local flexibility to inform or amend funding within the Schools block.

The paper circulated outlined the proposals for the local arrangements for 2022/23. Members were asked to **note** and provide their views and comments on the proposals outlined for consultation.

**A. Mainstream Schools – Funding Formula**

**NOTED** as discussed at the last meeting, the aim for the local arrangements for 2022/23 for mainstream schools were to maintain stability and least turbulence for individual schools. The modelling attached to the paper used information published by the DfE and October 2020 data. An analysis of the results from modelling indicated the per pupil led funding for primary schools would increase between 1-2% and secondary between 2-3%.

It was commented that a school was missing from the information presented.

**RESOLVED:**

- To accept the proposal to maintain the current arrangements for local funding formula be included for consultation;
- an updated version of the modelling be circulated to Forum Members.

**ACTION: MRS BROWN**

**B. High Needs Block**

Noted the indicative increase was confirmed as 8% per head with a gain cap of 11% per head. The calculation for allocating the funding was based 50% on actual spend in 17-18 and 50% on proxy indicators. Enfield would see an increase of just over £4m.

#### **C. Mainstream Schools – Pupils with EHCPs**

**REPORTED** the current regulations required schools to fund the first £6k of support for pupils with additional educational needs and SEND. Any costs above £6k identified on the EHCP were funded by the LA from the HNB. To support schools with high number of pupils with EHCPs, it was agreed in Enfield to transfer 0.5% from the Schools Block to the High Needs Block to fund additional £6k and continue to support schools with above a calculated average number of pupils with EHCPs.

##### **PROPOSED**

With the outcomes awaited from the two SEND consultations and uncertainty regarding future funding, it was proposed current arrangement for the transfer of 0.5% from the Schools Block to the High Needs Block be maintained for 2022/23.

**RESOLVED** to accept the proposal for the current arrangements for the transfer of 0.5% from the Schools Block to the High Needs Block to support schools with above a calculated average number of pupils with EHCPs by providing a contribution towards the £6k per pupil be included for consultation.

**ACTION: MRS BROWN**

#### **D. Special Schools & Pupil Referral Unit – Place Funding**

This item was presented by Rik Boxer, Independent Consultant.

**REPORTED** independent consultants were commissioned to review the special school place funding arrangement and assess the financial position and type of needs supported at each of Enfield's special schools and pupil referral unit.

**NOTED** there was a case to review the historic funding model, which had been in place since 2013. Options for an alternative funding model were considered by the local authority in collaboration with special school headteachers and the PRU, with support from the independent consultant.

##### **PROPOSED**

###### Funding for special schools

Following discussion of possible funding models, it was proposed that a benchmarked average cost model be adopted based on an audit of current provision.

**Noted** modelling based on the profile of pupil needs at each school would be undertaken

###### Funding for pupil referral unit

The PRU was currently funded based on an indicative number of 100 places, although numbers on roll fluctuated during the year and year on year. Recent data indicated average number on roll was below 100 possibly due to a reduction in the number of permanent exclusions. It was stated that the PRU undertook several preventative activities to support schools and pupils at risk of exclusion.

Further work was required to develop this model in more detail.

**RESOLVED** that the outcomes from the consultation and full details of the funding model for both special schools and the PRU which included the financial implications



be presented to the Forum in the spring.

**ACTION: MRS BROWN**

**E. Early Years Block:**

**REPORTED** the guidance for allocating the Inclusion Fund had been amended. The new guidance stated that the Inclusion Fund should be used to target support for children with lower level or emerging SEND attending settings in the relevant local authority, regardless of where they lived.

It was clarified that the Inclusion Fund was required to be allocated in the form of a 'top up grants' on a case- by-case basis with the Fund being used for direct support to providers or resources to support an individual child to access the curriculum. This requirement had meant a change to the local arrangements whereby the support provided to settings by Educational Psychology Service could no longer be funded from the Inclusion Fund.

**NOTED** that the proposal was to remove provision for direct support from the Educational Psychology Service and the released funds be used to meet the increasing demand for support from the Inclusion Fund. This change should ameliorate the overspend that has been experienced in this element of the Fund.

Following the updates to the regulatory guidance and for support, the provision of specialist support has had to be reviewed.

It was confirmed where a provider required an assessment for an EHCP from the Educational Psychology Service, then the provider would seek the agreement of their Area SENCO and the cost would be met from Inclusion Fund Plus.

**RESOLVED** to progress the recommendations made.

**ACTION: MRS BROWN**

**5. ITEMS FOR INFORMATION**

Response to the DfE consultation on Fair School Funding for All

**RECEIVED** the Response to the DfE consultation on Fair School Funding for All.

**REPORTED** that the paper circulated included a copy of the response submitted to the DfE consultation on proposals for implementing a hard national funding formula.

**NOTED** the Forum was briefed on the consultation at the last meeting. The deadline for responses was 30 September 2021. It was agreed that a draft response would be shared for comment with Forum members prior to the response being submitted. It was confirmed that a draft had been shared and no amendments were sought to the draft response. The final response submitted was a joint response of the Local Authority and the Schools Forum.

It was remarked that following publication of outcomes from the consultation, stakeholders such as unions and professional bodies may consider on how they may work towards getting the best option for schools going forward. It would also be helpful if EPHA could raise this at their next meeting.

Members were asked to **note** the response submitted.

**5 WORKPLAN**

**RECEIVED and noted** the Schools Forum Workplan 2021-22.

**6. ANY OTHER BUSINESS**

There were no other items to consider.

**7. FUTURE MEETINGS**

- (a) The date of next meeting of the Forum was Wednesday 8 December 2021 at 5.30pm. The meeting would be virtual.
- (b) It was likely that some of the budget focused meetings may need to be physical and would be considered at the next meeting.

**ACTION: MRS BROWN**

- (c) **NOTED** the dates of future meetings as detailed below.

Date	Time	Venue
19/01/2022	5:30 - 7:30 PM	TBC
09/03/2022	5:30 - 7:30 PM	TBC
11/05/2022	5:30 - 7:30 PM	TBC
06/07/2022	5:30 - 7:30 PM	TBC
05/10/2022	5:30 - 7:30 PM	TBC
07/12/2022	5:30 - 7:30 PM	TBC

**8. CONFIDENTIALITY**

No items discussed within the agenda were to be treated as confidential.

## London Borough of Enfield

Education Resources Group  
Schools Forum

Meeting Date 30 November 2021  
Meeting Date 8 December 2021

**Subject:** DSG Budget Monitoring Report 2021/22

**Cabinet Member:** Cllr Uddin

**Report Number:** 4a

**Item:** 4a

### Purpose of Report

This report provides details of the latest DSG budget monitoring position for 2021/22 including confirmation of the latest DSG allocation from the EFA as at November 2021.

### Proposal

To note the contents of the report and the projected DSG cumulative deficit position for 31 March 2022.

### Relevance to the Council's Council Plan

The Dedicated Schools Grant (DSG) is a ringfenced grant which funds schools and some central education functions. Updates on the DSG position are provided on a quarterly basis to EMT and Cabinet as part of the council's overall financial monitoring reports.

### Main Considerations for ERG and Schools Forum

#### 1. Cumulative DSG Deficit Position

Table 1 sets out the cumulative DSG deficit position as at 31 March 2021 as presented at the last meeting.

**Table 1 – Accumulated DSG Carry Forward 2020/21**

		£'000s
<b>Balance brought forward 1 April 2020</b>		<b>(4.482)</b>
Net Overspend 2020/21		(3.567)
<b>Cumulative Deficit Balance 31 March 2021</b>		<b>(8.049)</b>
Outstanding Adjustments 2020/21		0.950
<b>Net 2020/21 Carry Forward</b>		<b>(8.999)</b>

The outstanding adjustments largely relates to the clawback of Early Years funding and this is still to be confirmed by the ESFA. This would normally be confirmed as part of the July DSG update but has been delayed for 2021/22 due to additional data collections requested by the ESFA to identify trends in pupil numbers in early years settings.

#### 2. DSG Allocation 2021/22

The original estimate of gross DSG resources for 2021/22 amounted to £373.187m. Of this amount £2.1m would be provided direct by the Education and Skills Funding Agency (ESFA) to fund places in mainstream academy units and academy special schools. Budget allocations for 2021/22 were agreed within this level of resources.

In March, July and November 2021, revised DSG allocations for 2021/22 were published. These allocations reflected updated academy and college recoupment for the Schools Block and High Needs. The latest DSG position for 2021/22 is summarised in Table 2.

**Table 2 – DSG Allocation 2021/22**

DSG Summary 2021/22	ORIG 2021/22	Academy Recoup	Import/Export Adj 21/22	Early Years Adj 21/22	REVISED 2021/221
	£000	£000	£000	£000	£000
SCHOOLS BLOCK	283.399	-145.835			137.564
CENTRAL SERVICES	2.537				2.537
EARLY YEARS BLOCK	26.554				26.554
HIGH NEEDS BLOCK	60.697		-0.234		60.463
<b>GROSS DSG</b>	<b>373.187</b>	<b>-145.835</b>	<b>-0.234</b>	<b>0</b>	<b>227.118</b>
High Needs Recoupment	-2.100	-0.069			-2.169
<b>NET TOTAL DSG</b>	<b>371.087</b>	<b>-145.904</b>	<b>-0.234</b>	<b>0</b>	<b>224.949</b>

Further DSG allocation updates could be received between now and the end of the financial year and any changes will be shared at future meetings.

### 3. DSG Monitoring Update 2021/22

The DSG budget is monitored on a monthly basis and any variances are shared with DMT. The table below shows the monitoring position to the end of October 2021.

**Table 3 – DSG Monitor 2021/22 as at 31/10/2021**

DSG Monitor 2021/22	b/f	Q1	Q2	Latest
	£000	£000	£000	£000
DSG Deficit b/f 01/04/2021	8,048			
<b>Schools Block</b>				
Funds moved to Rolling Credit		-450	-450	-450
Growth Fund		0	0	-150
<b>Schools Block Total</b>		<b>-450</b>	<b>-450</b>	<b>-600</b>
<b>Central Schools Services Block</b>				
Appeals Service vacancy		-38	-16	-16
<b>Early Years Block</b>				
Backdated Funding Adj 20/21		1,330	1,330	585
<b>High Needs Block</b>				
Variance from initial 21/22		3,108	3,108	3,108
ARPs & Special Units		0	-13	-13
Special Schools		0	116	-136
Nurture Groups		0	-226	-226
New Early Interventions		0	-113	-113
Exceptional Needs		0	0	0
Outborough Placements		-18	1,369	1,752
SEN Team		0	333	342
Therapies		0	161	161
Home & Hosp 20/21 underspend		-56	-56	-56
Parenting Support		63	66	66
<b>High Needs Block Total</b>		<b>3,097</b>	<b>4,745</b>	<b>4,884</b>
<b>DSG Monitoring Position 21/22</b>		<b>3,939</b>	<b>5,610</b>	<b>4,853</b>
<b>Cumulative DSG TOTAL 21/22</b>	<b>8,048</b>	<b>11,987</b>	<b>13,657</b>	<b>12,901</b>

The main changes in the monitoring position since the last report are as follows

- Growth Fund – release of funding as not expected to be required this financial year
- Early Years Block 20/21 – confirmation of clawback for 2020/21 financial year. Maximum clawback had been projected but actual lower due to new methodology to allow for number fluctuations during the pandemic
- Special Schools – slight underspend projected based on latest places agreed and filled in Enfield special schools. Position still to be confirmed with 2 schools.
- Outborough Placements – significant overspend since the start of the academic year due to rise in placements. Analysis requested to show detail of new placements to identify trends/needs to inform actions going forward to minimise any further increase in expenditure in this area.
- Exceptional Needs - £500k contingency included in 21/22 original budget to allow for expected increase in mainstream pupils with EHCPs. The funding adjustments for the summer and autumn terms has fully utilised this funding with an 8.5% increase in pupils from the spring to autumn position. Any adjustments for the spring term 2022 will put additional pressure on the budget.

Further updates will be provided at each meeting.

## Conclusions

The DSG budget remains under considerable pressure due to ongoing high needs overspends. As part of an ongoing programme, additional in borough places have been made available from September 2021, providing the most cost effective way of meeting pupil needs. New early intervention programmes have also been introduced from September 2021 to identify and pupils with special needs as early as possible and provide them with support with the aim of reducing the longer term financial impact. Updates on the monitoring position will be provided at future meetings.

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Date of report Nov 2021

## Appendices

None

## Background Papers

DSG Updates to ERG/Schools Forum during Summer term 2021/22.

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## London Borough of Enfield

**Education Resources Group  
Schools Forum**

**Meeting Date 30 November 2021  
Meeting Date 8 December 2021**

**Subject: School Funding Arrangements – 2022/23: Responses to Consultation**

**Cabinet Member: Cllr Uddin**

**Report Number: 19**

**Item: 4b**

### Purpose of Report

1. This report:

- provides a summary of the responses received to the proposals contained in the consultation document on the school funding arrangements for 2022/23;
- makes recommendations for the local funding arrangements for 2022/23.

### Recommendations

2. The Schools Forum are asked to:

- consider and comment on the final recommendations detailed in paragraph 4 for allocating funding from the Schools and Early Years blocks;
- confirm their agreement to the transfer of 0.5% from the Schools to the High Needs block to support schools with above the calculated average number of pupils with Education, Health and Care Plans (EHCPs).

### Relevance to the Council's Corporate Plan

3. The Council has an oversight of the DSG and is responsible for the management and allocation of the funding to all schools in their area. The Council has to ensure the local arrangements are in line with the regulations governing school funding and aim to meet the needs of Enfield's children and young people (CYP).

### Main Consideration for the Schools Forum

#### 4. BACKGROUND

At the last meeting, the headlines from the Government's announcements on funding were presented to the Schools Forum.

The Forum's view was to maintain stability and predictability and, subject to consultation, the current funding arrangements for mainstream schools be retained for 2022/23. This included:

- To retain the national funding formula unit rates for mainstream schools;
- To transfer of 0.5% from the Schools to the High Needs block to fund schools with high numbers of pupils with EHCPs the element 2, the first £6,000 for pupils with EHCPs for the number above each school's calculated average incident.

The Forum was provided with:

- An update on the special schools place funding review which included Information on principles and options available for calculating place funding;
- Proposals on calculating the hourly rate for early years providers and changes to the make-up of the Inclusion Fund.

The information presented to the Forum was included in a consultation document, which was published on 20 October 2021. At subsequent networking sessions, headteachers, governors and school business managers were alerted to the publication of the document.

This report provides a summary of the responses received and seeks the Forum's views on the final proposals for 2022/23. Once the Forum's views have been received, the approval of the Cabinet Member for Children's Services will be sought.

In providing their view's, the Forum is reminded that the proposals in the consultation were based on October 2020 data and indicative funding information provided by the DfE. Both the data and funding information will be subject to change: use of the October 2021 Census for pupil data, and confirmation of actual funding settlement by the Government. Therefore, the proposals in this document will be subject to the available resources.

## 5. SUMMARY OF RESPONSES

### 5.1 As stated the consultation document was published on 20 October 2021.

The deadline for submitting responses was Wednesday 17<sup>th</sup> November and by this date four responses had been received.

One from a secondary school and three from early years provider.

### 5.2 **Mainstream Schools: National Funding Formula (NFF)**

As agreed with the Schools Forum, the consultation sought confirmation to continue to use the NFF unit rates for the local funding formula. Table 1 summarises the responses received. There were no additional comments with these responses.

*Table 1: Response to continuing to use the national funding formula unit rates*

2022/23	Agree	Disagree	No Response
Primary	-	-	-
Secondary	1	-	-
Special	-	-	-
Academies and Free Schools	-	-	-
PVIs	-	-	3
TOTAL	1	0	3

#### Recommendation

The Authority recommends to continue to use, for 2022/23, the NFF unit rates to inform the local funding formula.

### 5.3 **Funding for Pupils with SEND in Mainstream Schools**

Schools were asked to respond on the proposal to transfer 0.5% funding from the Schools to the High Needs Block to support schools with an above calculated average number of pupils with ECHP. The proposal sought no changes to the current methodology for calculating and allocating the funding.

Tables 2 summarise the responses received to the proposal to continue with the 0.5% transfer from the Schools block to high needs and maintain the current methodology for calculating and allocating the funding. There were no additional comments with these responses.



*Table 2: Responses to the transfer of 0.5% from the Schools Block*

2022/23	Agree	Disagree	No Response
Primary	-	-	-
Secondary	1	-	-
Special	-	-	-
Academies and Free Schools	-	-	-
PVIs	-	-	3
<b>TOTAL</b>	<b>1</b>	<b>0</b>	<b>3</b>

#### 5.4 Special Schools – Place Funding Review

The Forum was updated on progress on the special school and Pupil Referral Unit place funding review. The Forum was advised of the principles supporting the review and the proposed methodology of using a benchmarked average cost model for calculating and allocating place funding. Responses were then sought on the use of the benchmarked average cost model as part this consultation. Tables 3 summarise the responses There were no additional comments with these responses.

*Table 3: Responses to the use of an of the benchmarked average cost model*

2022/23	Agree	Disagree	No Response
Primary	-	-	-
Secondary	1	-	-
Special	-	-	-
Academies and Free Schools	-	-	-
PVIs	-	-	3
<b>TOTAL</b>	<b>1</b>	<b>0</b>	<b>3</b>

#### Recommendation

The Authority recommends that work continues on developing the benchmarked average cost model for special schools.

#### 5.5 Early Years Inclusion Fund

The consultation document sought confirmation of the funding formula to be used for allocating the hourly rates for the free nursery entitlement for three and four year olds to early years providers and also for the use of the Inclusion Fund for 2022/23. Table 4 & 5 provides a summary of the responses received.

*Table 4: Responses received to the funding formula for allocating hourly rates to providers*

2022/23	Agree	Disagree	No Response
Primary	-	-	-
Secondary	1	-	-
Special	-	-	-
Academies and Free Schools	-	-	-
PVIs	3	-	-
<b>TOTAL</b>	<b>4</b>	<b>0</b>	<b>0</b>

*Table 4: Responses received to the use of the Early Years Inclusion Fund*

2022/23	Agree	Disagree	No Response
Primary	-	-	-
Secondary	1	-	-
Special	-	-	-
Academies and Free Schools	-	-	-
PVIs	3	-	-
<b>TOTAL</b>	<b>4</b>	<b>0</b>	<b>0</b>

### Recommendation

The Authority recommends the use of the amended funding formula for calculating the hourly rate for allocating funding to early years providers and the amended use of the Inclusion Fund.

## **Main Considerations for the Council**

6. The local arrangements for delegating funding to schools are in line with statutory, national and local requirements.

## **Financial Implications**

7. The recommendations in this report will be subject to the resources available. The final position will not be available until the DfE have published the budget settlement for 2022/23.

## **Conclusions and Recommendations**

8. The Forum is asked to note and confirm their support to the recommendations detailed in paragraph 4.

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**Date of report** November 2021

**Appendices:** None

## **Background Papers**

School funding regulations and DfE operational and guidance documents

School funding consultation document and responses

Schools Forum and Education Resources Group reports from previous meetings

# London Borough of Enfield



Education Resources Group  
Schools Forum

Meeting Date 30 November 2021  
Meeting Date 8 December 2021

Subject: Dedicated Schools Grant Budget 2022/23 - Update  
Cabinet Member: Cllr Uddin  
Report Number: 20

Item: 4c

## Purpose of Report

This report provides details of the latest DSG budget position for 2022/23 based on initial funding announcements made in July 2021. The government funding settlement for 2022/23 is expected in mid to late December. A draft budget has been prepared based on initial projections of Dedicated Schools Grant (DSG) and estimated pupil data; this is subject to the actual settlement and dataset to finalise the allocations. Further reports will be presented to Schools Forum in January 2022 to agree the application of the DSG for 2022/23, including finalisation of the Schools Funding Formula.

## Proposal

1. The Schools Forum is asked to note the draft budget position for the Schools Block for 2022/23.
2. The Schools Forum is asked to agree, for 2022/23, the following recommendations:
  - a) the continuation of the growth fund at a cost of £0.15m.
  - b) transfer of 0.5% from the School's Block to the High Needs Block to support the current arrangements for exceptional needs pupils in mainstream schools

## Relevance to the Council's Council Plan

The Dedicated Schools Grant (DSG) is a ringfenced grant which funds schools and some central education functions. Updates on the DSG position are provided on a quarterly basis to EMT and Cabinet as part of the council's overall financial monitoring reports.

## Main Considerations for ERG and Schools Forum

### 1. Schools Budget – Monitoring Position 2021/22

The DSG budget monitoring position as at the end of October 2021 is detailed in a separate report. A summary of the position is shown in Table 1 below and indicates a projected overspend for 2021/22 of £4.853m and a projected cumulative deficit of £12.9m.

**Table 1: Summary Monitoring Position 2021/22**

	£000
DSG Accumulated b/f 20/21	8.048
<b>2020/21 MONITORING POSITION</b>	
Schools Block	(600)
Central Schools Services Block	(16)
Early Years Block	585
High Needs Block	4.884
<b>TOTAL NET PRESSURES 21/22</b>	<b>4.853</b>
<b>NET MONITORING POSITION 21/22</b>	<b>12.901</b>

At this stage, it has been assumed that the delegated element of the Early Years Block will have a net balanced position. Due to fluctuations in pupil numbers due to the pandemic, the DfE has been collecting termly data from local authorities and the final 2021/22 funding position will not be confirmed until later in the financial year.

The DSG budgets will continue to be closely monitored for the remainder of the financial year and some further pressures are expected, particularly in relation to high needs placements and exceptional needs funding adjustments for the Spring term. Updates will be presented to the Forum at future meetings.

## 2. Schools Budget 2021/22

### 2.1 Indicative DSG Allocation 2022/23

As in previous years, the DSG settlement and datasets will not be announced until mid to late December, following which the funding formula and budget allocations will be reviewed and reported back to Schools Forum in January 2022. Indicative DSG funding allocations for 2022/23 were published by the ESFA in July 2021 and are summarised in Table 2 below. This information indicated a net increase in funding of £11.133m across the 4 funding blocks.

**Table 2 – Indicative DSG Allocation 2022/23 (ESFA July 2021)**

<b>Blocks</b>	<b>2021/22 Actual Allocation</b>	<b>2021/22 Indicative Allocation</b>	<b>Variance</b>	<b>Variance</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>%</b>
Schools**	282.35	289.32	6.97	2.47%
High Needs	60.88	65.24	4.36	7.16%
Early Years*	26.55	26.55	0	0%
CSSB	2.537	2.524	(0.013)	(0.51%)
<b>Total</b>	<b>372.317</b>	<b>383.634</b>	<b>11.317</b>	<b>3.04%</b>

\*Early Years Block – no indicative allocation for 22/23 at this stage

\*\*Schools Block – excludes growth funding in both years

### 2.2 Schools Block

A detailed breakdown of the Indicative Schools Block allocation is shown in Table 3 below. The primary and secondary units of funding are fixed but the actual allocation will be based on October 2021 pupil numbers once these have been validated. The DfE have indicated that some additional funding may be made available to support the 1.25% national insurance increase for 2022/23 but this has not been confirmed at this stage and may be an additional grant rather than an increase to the DSG.

**Table 3: Schools Block Breakdown**

<b>Sector</b>	<b>Prim</b>	<b>Sec</b>	<b>TOTAL</b>
Pupil Nos	30,697	19,363	50,060
Unit of Funding	5,015.25	6,690.25	
<b>TOTAL</b>	<b>153,953,269</b>	<b>129,543,303</b>	<b>283,496,572</b>
Premises			5,821,141
<b>Schools Block pre growth</b>			<b>289,317,713</b>
Estimated Growth Funding			789,730
<b>School Block incl est Growth</b>			<b>290,107,443</b>
0.5% to HNB			1,450,537
Growth Fund			150,000
<b>TOTAL Funding Formula</b>			<b>288,506,906</b>

The formula modelling included in the 2022/23 Funding Consultation Document was based on the estimated Schools Block funding available as shown in Table 3 above.

Of the total Schools Block Allocation received

- Growth Funding will be retained centrally for any additional classes required outside the formula process
- 0.5% will be transferred to the High Needs Block to support inclusive schools, dependent on the outcome of the consultation exercise

The balance of funding will be allocated via the funding formula based on the NFF unit rates with the Enfield area cost adjustment. The minimum funding guarantee will be set between 0.5% and 2% depending on affordability. In the modelling, the MFG was set at 1.7% meaning that schools would see a minimum of 1.7% increase per pupil for pupil led formula factors. Schools should note that the formula modelling was based on October 20 census information so should be aware that their actual formula allocation for 2022/23 could vary significantly if there have been variances in pupil numbers and the number of pupils eligible for the various factors. Reasons for any variation will include

- Variation in Schools Block allocation
- Change in pupil nos between Oct 20 and Oct 21
- Variation in percentage of pupils attracting funding through other factors
- Final formula unit rates
- Business Rates increase
- PFI Shortfall
- Growth Funding for new and growing schools
- MFG rate and impact for individual schools
- Any support for NI increase

### **2.3 High Needs Block**

Officers are in the process of calculating expected expenditure from the High Needs Block for 2022/23. Early indications are that pressures are likely to exceed the additional funding available and will include

- Full year effect of 2021/22 expansions/additional places
- Additional in-borough provision planned 2022/23
- Full year effect and new out of borough placements
- Increased in pupils with EHCP in mainstream eligible for exceptional needs funding
- Full year effect of funding agreed for early interventions

### **2.4 CSSB and Early Years**

An update on the Central School Service Block is included in a separate report.

The indicative DSG allocation for 2022/23 issued in July 21 did not provide an update for Early Years. An update on this funding stream will be shared with Forum as soon as it is available.

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Date of report Nov 2021

**Appendices - None**

**Background Papers**

DSG Updates to ERG/Schools Forum during Summer Term 2021/22.

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## London Borough of Enfield



**Schools Forum  
Education Resources Group**

**Meeting Date: 8 December 2021  
Meeting Date: 30 November 2021**

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<b>Subject:</b>	<b>Central Services School Block and De-delegation of Central Services – 2022/23</b>	
<b>Cabinet Member:</b>	<b>Cllr Uddin</b>	
<b>Report Number:</b>	<b>21</b>	<b>Item: 4d</b>

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### Purpose of Report

1. This report:
  - provides information on the planned use of the Central Schools Services block (CSSB);
  - requires the maintained schools representatives to consider and agree the central services available for de-delegation.

### Recommendations

2. (a) The Forum is asked to approve the continuation of the central services detailed in paragraph 5 and listed in Table 2.
- (b) The maintained Schools Forum members are asked to consider and approve the de-delegated services as detailed in paragraph 6 and listed in Table 3. It is recommended if any service is not agreed for de-delegation, then the change is implemented from September 2022.

### Relevance to the Council's Corporate Plan

3. The Council has oversight and responsibility for statutory duties for all schools and de-delegated services for maintained schools. To enable the Council to deliver statutory duties to all schools, it is important to maintain the use of resources listed in this report.

The changes in the school funding regulations has led to the removal of all funding to support the Council's responsibilities for maintained schools. To access any funding from the Dedicated Schools Grant to support these functions, it must be de-delegated funding from maintained schools. If this is not forthcoming, then the Council will expect individual schools to take over responsibility for these functions, but there will be a cost to the Council for monitoring and following up that this was being done. Any change in services being de-delegated could lead to redundancies and this will be another additional cost for the Council.

### Consideration for the Schools Forum

#### 4. Background

- 4.1 In previous years, the Schools Forum has been provided with information on the central services funded from the DSG. In line with the regulations, the Forum has then been asked to either confirm or provide a view on the proposed use.

In their latest guidance the DfE have confirmed, for 2022/23, there will be no changes to the responsibilities covered by the Central Schools Services block (CSSB).

- 4.2 The CSSB was introduced as part of the school funding reforms and brought together funding for:
  - the retained duties element of the Education Services Grant (ESG) (for all schools, academies and free schools)
  - ongoing central statutory functions, such as admissions (for all maintained schools)

- historic commitments (for all schools, academies and free schools).

The CSSB does not include funding for the Authority's general regulatory duties, which were previously provided for maintained schools through the ESG. These services can continue but have to be provided as de-delegated services.

Appendix A provides a summary of the statutory and regulatory duties.

- 4.3 The DfE has recently published the indicative funding for 2022/23 and proposals for 2023/24. The remainder of this report details the allocation and use of the funding for 2022/23 and outlines potential changes for 2023/24.

## 5. Funding

- 5.1 The CSSB is made up of two elements: statutory duties and historic commitments. For 2022/23, the two elements will be funded as follows:

(a) Statutory Duties:

This element is funded based on a national funding formula. The formula uses pupil numbers and numbers of pupils from a deprived background.

To bring Enfield's allocation in line with the amount calculated through the NFF has resulted in some annual variations. The changes in funding have been managed by adjusting amounts allocated to individual services.

(b) Historic Commitments:

Origins of funding historic commitments were to provide services that benefitted and enabled pupils to continue to access education. Following the introduction of the school funding reforms, this element was removed from the regulations. Since the removal of historic commitments from the regulations, the DfE has implemented a year on year reduction in funding with the view that all funding for historic commitments ceases when the funding reforms are fully implemented or when contractual arrangements such as prudential borrowing come to an end.

Children's Services are currently assessing how the reduction in funding will be managed across the services currently funded through historical commitments.

Table 1 details the actual funding for last three years and indicative funding for 2022/23

*Table 1: Funding for the CSSB*

Areas of Funding	Actual 2017/18	Actual 2018/19	Actual 2019/20	Actual 2020/21	Actual 2021/22	Indicative 2022/23	Variance
	£000s	£000s	£000s	£000s	£000s	£000s	£000s
Statutory Duties	2,101.8	2,059.0	2,007.1	1,947.8	1,952.8	2,057.4	104.5
Historical Commitments	912.6	912.6	833.5	730.1	584.1	467.3	-116.8
Total	3,014.4	2,971.6	2,925.7	2,677.6	2,536.9	2,524.6	-12.3

The services the Authority is planning to fund from the CSSB are detailed in Table 2.



**Table 2: Planned Use of CSSB**

	Actual					Indicative		
Areas of Funding	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	Var	Comments
	£000s							
Education Welfare	385	385	385	385	385	385	0	
Admissions	624	624	624	624	515	515	0	
Appeals	259	229	199	139	139	139	0	
Central Licenses	226	226	226	226	226	226	0	
Management & support	518	504	484	484	454	702	248	
Place Planning	90	90	90	90	90	90	0	
<b>Ongoing Functions</b>	<b>2,102</b>	<b>2,058</b>	<b>2,007</b>	<b>1,948</b>	<b>1,809</b>	<b>2,057</b>	<b>248</b>	
Prudential Borrowing	337	267	257	247	237	227	-10	Annual reduction in repayments
Joint Services for Disabled Children	25	25	25	23	23	23	0	
HEART	39	39	39	-			0	
Out of School Activities	41	41	41	37	37	37	0	
Parenting Support Service	386	386	386	347	211	104	-107	
Adolescent Support Ser.	84	84	84	76	76	76	0	
<b>Historical Commitments</b>	<b>912</b>	<b>842</b>	<b>832</b>	<b>730</b>	<b>584</b>	<b>467</b>	<b>-117</b>	

## 5.2 Indications for 2023/24

Forum members will remember that the DfE recently published a consultation document on the move the hard NFF for mainstream schools. In this consultation, the DfE were proposing to remove all funding for the CSSB from the DSG and providing it as part of the local government finance settlement. The outcomes from the consultation are awaited,

5.3 The Forum is asked to confirm their agreement to these services continuing to be funded.

## 6. **De-delegated Services for Maintained Schools (2022/23)**

6.1 Previously, the Education Support Grant (ESG) funded the general duties provided to maintained schools. When ESG funding ceased, local authorities were required to seek approval for money to be de-delegated from maintained schools to continue to provide the services covered by ESG. The regulations require annual approval for de-delegation. It should be noted that academies are not included in this process and may buy these services from the Local Authority from their allocated budget share

6.2 For 2021/22, the primary sector chose not to de-delegate a number of services and therefore these services ceased to be de-delegated to primary schools as at 31 August 2021.

6.3 **Long Service Awards**: The reduction in funding due to withdrawal by primary schools meant that it was not possible to manage the provision of long service awards for staff in schools for part-year. This withdrawal also highlighted that the Council's policy of provision of long service awards for school and Council staff had created an inequity and unfairness. Following discussions with primary colleagues, it was agreed that de-delegation of long service awards would be reinstated for primary schools.

- 6.4 **School Improvement Service:** As stated above, the removal of the ESG led to a funding gap to support statutory and core services for maintained schools. The funding gap for some of the statutory services was covered through de-delegation and others were supported by other grant funding from the DfE.

The DfE identified that Councils' school improvement activities could be divided into:

- core improvement activities, which Councils are required to do;
- additional improvement services which Councils may opt to do by seeking agreement of maintained schools.

- 6.4.1 **Core Improvement Activities:** Since September 2017, the Government has provided the School Improvement Brokerage grant to enable local authorities to continue to monitor performance of maintained schools, broker school improvement provision, and intervene as appropriate. The grant is calculated by providing an amount per maintained school.

In October 2021 half term, the DfE published a consultation document, which included a proposal to reduce the School Improvement Brokerage grant by half from September 2022 and then cease total funding from 2023/24. Deadline for submitting responses was 26 November 2021. The link to the consultation document is as follows: <https://www.gov.uk/government/consultations/school-improvement-monitoring-and-brokering-grant-payment-conditions>.

The Brokerage grant has enabled the School Improvement Service to provide vital support to schools and deliver the statutory aspect of the School Intervention and Support Programme, as well as liaise with the Regional Schools Commissioner. The cessation of this grant is going to impact on the Service's ability to continue to support statutory services to schools. The grant currently enables the School Improvement Service to discharge the statutory responsibilities for maintaining high quality standards of education and intervening in schools causing concern as set out in the School Standards and Framework Act (1998), the Education and Inspections Act (2006) and the most recent Department for Education Schools Causing Concern: Statutory Guidance for Local Authorities (September, 2019).

The rationale provided for the cessation of the grant is that the number of maintained schools where the Council has issued a warning notice is less than 1 in 5 nationally and where a school's performance is found to be inadequate, then this school would be required to convert to an academy. Upon academisation, the school becomes the responsibility of the Secretary of State.

- 6.4.2 **Additional activities:** Separately, this year for secondary, and in previous years for primary, funding was de-delegated for the School Improvement Service to deliver and support areas identified by the statutory support provided to schools.
- 6.4.3 **Proposal:** Maintained schools representatives are being asked to consider and agree de-delegation of funding:
- (a) Pending the outcomes from the consultation, to continue to provide the core duties covered by the School Brokerage grant from September 2022. This will enable the Council to monitor performance for all maintained schools and provide strategic support to schools identified as causing concern. The total requirement for de-delegation for the full academic year is £216k for both primary and secondary schools. The individual school allocations are calculated using number of pupils recorded on the October 2021 Pupil Census;
  - (b) For resources and support required to deliver additional school specific support for areas identified by the statutory support. The total de-delegated for a full academic year is £183k (£83k from primary and £100k from secondary).
- 6.4.4 If de-delegation is not agreed, then individual schools will have to provide assurance and data / information to confirm that the relevant support is in place to meet the statutory requirements and deliver the areas identified for improving educational standards in their schools. If there is a concern, the Authority will have to follow the legislative process and will be required to charge costs to the individual school's budget.

- 6.5 **Support for Schools in Difficulties**: The current funding and regulatory framework do not allow the retention of a contingency fund for supporting schools in difficulties or at risk beyond the areas covered by the core statutory and additional support provided by the School Improvement Service. Therefore, in previous years, funding has been de-delegated to support schools in difficulties. Over the past year, the funding has been incorporated to be part of the School Intervention and Support Programme and its use is monitored by the Excellence Learning Partnership. This provided valuable access to resources to support further interventions to enable improvements and raising of standards

Maintained schools representatives are being asked to consider and agree their support to continue to de-delegate funding for schools require additional interventions and support.

- 6.6 Table 3 below details all the de-delegated services and cost per pupil available to both primary and secondary schools for 2022/23. Please note the figures quoted will need to be updated for the October 2021 Pupil Census.

*Table 3: De-delegated Services*

Areas of Funding	Sector	Estimated De-delegated Budget	Amount PP / FSM	Comment
		£	£	
Licenses & Subs – CLEAPPS	Prim & Sec	4,012	0.16	Statutory requirement
Free School Meals Eligibility	Prim & Sec	28,890	6.4	
NQT Recruitment Support & Applicant Tracking System	Prim & Sec	17,028	0.87	
Union Duties	Prim & Sec	79,243	3.16	
School Improvement Service	Prim & Sec	108,093	4.31	Statutory requirement If cut, to cover the duties funded by the brokerage grant.
School Improvement Service	Sec	100,308	11.94	Support and resources for areas identified for improvements.
Support for Schools in Difficulties	Prim & Sec	108,082	4.31	One off funding to provide additional resources to schools in difficulties that may or may not be in an Ofsted Category.
General Data Protection Regulation	Prim & Sec	77,739	3.1	Statutory requirement
Long Service Awards	Prim & Sec	3,762	0.15	

- 6.7 The maintained school representatives are asked to confirm the central services to be de-delegated from 1 April 2022. It should be noted where a service is not de-delegated, then any existing de-delegation arrangements will cease on 31 August 2022.

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**Report Author:** Sangeeta Brown  
**Date of report** November 2021

**Background Papers:** Previous Schools Forum reports, DfE guidance documents and regulations governing school funding.

Statutory and regulatory duties

Responsibilities held for all schools	Responsibilities held for maintained schools only
<p>Director of children's services and personal staff for director (Sch 2, 15a)</p> <p>Planning for the education service as a whole (Sch 2, 15b)</p> <p>Revenue budget preparation, preparation of information on income and expenditure relating to education, and external audit relating to education (Sch 2, 22)</p> <p>Authorisation and monitoring of expenditure not met from schools' budget shares (Sch 2, 15c)</p> <p>Formulation and review of local authority schools funding formula (Sch 2, 15d)</p> <p>Internal audit and other tasks related to the authority's chief finance officer's responsibilities under Section 151 of LGA 1972 except duties specifically related to maintained schools (Sch 2, 15e)</p> <p>Consultation costs relating to non-staffing issues (Sch 2, 19)</p> <p>Plans involving collaboration with other LA services or public or voluntary bodies (Sch 2, 15f)</p> <p>Standing Advisory Committees for Religious Education (SACREs) (Sch 2, 17)</p> <p>Provision of information to or at the request of the Crown other than relating specifically to maintained schools (Sch 2, 21)</p>	<p>Functions of LA related to best value and provision of advice to governing bodies in procuring goods and services (Sch 2, 56)</p> <p>Budgeting and accounting functions relating to maintained schools (Sch 2, 73)</p> <p>Functions relating to the financing of maintained schools (Sch 2, 58)</p> <p>Authorisation and monitoring of expenditure in respect of schools which do not have delegated budgets, and related financial administration (Sch 2, 57)</p> <p>Monitoring of compliance with requirements in relation to the scheme for financing schools and the provision of community facilities by governing bodies (Sch 2, 58)</p> <p>Internal audit and other tasks related to the authority's chief finance officer's responsibilities under Section 151 of LGA 1972 for maintained schools (Sch 2, 59)</p> <p>Functions made under Section 44 of the 2002 Act (Consistent Financial Reporting) (Sch 2, 60)</p> <p>Investigations of employees or potential employees, with or without remuneration to work at or for schools under the direct management of the headteacher or governing body (Sch 2, 61)</p> <p>Functions related to local government pensions and administration of teachers' pensions in relation to staff working at maintained schools under the direct management of the headteacher or governing body (Sch 2, 62)</p> <p>Retrospective membership of pension schemes where it would not be appropriate to expect a school to meet the cost (Sch 2, 75)</p> <p>HR duties, including advice to schools on the management of staff, pay alterations, conditions of service and composition or organisation of staff (Sch 2, 63); determination of conditions of service for non-teaching staff (Sch 2, 64); appointment or dismissal of employee functions (Sch 2, 65)</p> <p>Consultation costs relating to staffing (Sch 2, 66)</p> <p>Compliance with duties under Health and Safety at Work Act (Sch 2, 67)</p> <p>Provision of information to or at the request of the Crown relating to schools (Sch 2, 68)</p> <p>School companies (Sch 2, 69)</p> <p>Functions under the Equality Act 2010 (Sch 2, 70)</p> <p>Establish and maintaining computer systems, including data storage (Sch 2, 71)</p> <p>Appointment of governors and payment of governor expenses (Sch 2, 72)</p>

## Education welfare

Responsibilities held for all schools	Responsibilities held for maintained schools only
<p>Functions in relation to the exclusion of pupils from schools, excluding any provision of education to excluded pupils (Sch 2, 20)</p> <p>School attendance (Sch 2, 16)</p> <p>Responsibilities regarding the employment of children (Sch 2, 18)</p>	<p>Inspection of attendance registers (Sch 2, 78)</p>

## Asset management

Responsibilities held for all schools	Responsibilities held for maintained schools only
<p>Management of the LA's capital programme including preparation and review of an asset management plan, and negotiation and management of private finance transactions (Sch 2, 14a)</p> <p>General landlord duties for all buildings owned by the local authority, including those leased to academies (Sch 2, 14b)</p>	<p>General landlord duties for all maintained schools (Sch 2, 76a &amp; b (section 542(2)) Education Act 1996; School Premises Regulations 2012) to ensure that school buildings have:</p> <ul style="list-style-type: none"> <li>appropriate facilities for pupils and staff (including medical and accommodation)</li> <li>the ability to sustain appropriate loads</li> <li>reasonable weather resistance</li> <li>safe escape routes</li> <li>appropriate acoustic levels</li> <li>lighting, heating and ventilation which meets the required standards</li> <li>adequate water supplies and drainage</li> <li>playing fields of the appropriate standards</li> </ul> <p>General health and safety duty as an employer for employees and others who may be affected (Health and Safety at Work etc. Act 1974)</p> <p>Management of the risk from asbestos in community school buildings (Control of Asbestos Regulations 2012)</p>

## Central support services

Responsibilities held for all schools	Responsibilities held for maintained schools only
<p>No functions</p>	<p>Clothing grants (Sch 2, 52)</p> <p>Provision of tuition in music, or on other music-related activities (Sch 2, 53)</p> <p>Visual, creative and performing arts (Sch 2, 54)</p> <p>Outdoor education centres (but not centres mainly for the provision of organised games, swimming or athletics) (Sch 2, 55)</p>

## Premature retirement and redundancy

Responsibilities held for all schools	Responsibilities held for maintained schools only
<p>No functions</p>	<p>Dismissal or premature retirement when costs cannot be charged to maintained schools (Sch 2, 77)</p>

### Monitoring national curriculum assessment

Responsibilities held for all schools	Responsibilities held for maintained schools only
No functions	Monitoring of National Curriculum assessments (Sch 2, 74)

### Therapies

Responsibilities held for all schools	Responsibilities held for maintained schools only
No functions	This is now covered in the high needs section of the regulations and does not require schools forum approval

### Other ongoing duties

Responsibilities held for all schools	Responsibilities held for maintained schools only
<p>Licences negotiated centrally by the Secretary of State for all publicly funded schools (Sch 2, 8); this does not require schools forum approval</p> <p>Admissions (Sch 2, 9)</p> <p>Places in independent schools for non-SEN pupils (Sch 2, 10)</p> <p>Remission of boarding fees at maintained schools and academies (Sch 2, 11)</p> <p>Servicing of schools forums (Sch 2, 12)</p> <p>Back-pay for equal pay claims (Sch 2, 13)</p> <p>Writing to parents of year 9 pupils about schools with an atypical age of admission, such as UTCs and studio schools, within a reasonable travelling distance (new addition to CSSB, to be included in 2018 to 2019 regulations)<sup>1</sup></p>	No functions

### Historic commitments

Responsibilities held for all schools	Responsibilities held for maintained schools only
<p>Capital expenditure funded from revenue (Sch 2, 1)</p> <p>Prudential borrowing costs (Sch 2, 2(a))</p> <p>Termination of employment costs (Sch 2, 2(b))</p> <p>Contribution to combined budgets (Sch 2, 2(c))</p>	No functions

# London Borough of Enfield

Schools Forum

Meeting Date 8 December 2021

**Subject:** Workplan  
**Cabinet Member:** Cllr Uddin  
**Report Number:** 22

Item: 5

## Recommendation

To note the workplan.

Meetings		Officer
May 2021	High Needs	PN
July 2021	Schools Budget – Outturn (2020/21) School Balances (2020/21) & Budget Review (2020/21) School Funding Arrangements (2022/23) De-delegation of Central Services Annual Audit – Update	LM SB SB SB LB
October 2021	Schools Budget: 2021/22 – Monitoring School Funding Arrangements (2022/23)	LM SB
December 2021	Schools Budget: 2021/22 – Monitoring Schools Budget: 2022/23: Update School Funding (2022/23) Consultation - Responses Central Schools Services Block and De-delegation	LM LM SB SB
January 2022	Schools Budget: 2021/22 – Monitoring Schools Budget: 2022/23: Update West Lea Annual Report 2020-21 BSS & SWIRREL Annual Reports 2020-21 Advisory Service for Autism Speech & Language Hub High Needs Strategy – Update	LM LM WL MC / NE-J RW BT / CA SB
March 2022	Schools Budget: 2021/22 – Monitoring Schools Budget: 2022/23: Update High Needs Places & Review Scheme for Financing - Revisions	LM LM SB SB
May 2022	Single item agenda	
July 2022	Schools Budget – Outturn (2021/22) School Balances (2020/21) & Budget Review (2021/22) High Needs Review Annual Audit – Update	LM SB SB LB

## Dates of Meetings

Date	Time	Venue	Comment
20 January 2021	5:30 - 7:30 PM	Virtual meeting	
3 March 2021	5:30 - 7:30 PM	Virtual meeting	
12 May 2021	5:30 - 7:30 PM	Virtual meeting	
14 July 2021	5:30 - 7:30 PM	Virtual meeting	
06 October 2021	5:30 - 7:30 PM	Virtual meeting	
08 December 2021	5:30 - 7:30 PM	Virtual meeting	
19 January 2022	5:30 - 7:30 PM		
09 March 2022	5:30 - 7:30 PM		
11 May 2022	5:30 - 7:30 PM		
06 July 2022	5:30 - 7:30 PM		
05 October 2022	5:30 - 7:30 PM		
07 December 2022	5:30 - 7:30 PM		

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**Date of report** 5 July 2021

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